

ARCHITECTURAL DESIGN REVIEW APPLICATION

1. Name: _____

2. Address of proposed changes: _____

3. Home Phone: _____ Cell Phone: _____

4. General Description of Proposed Change:

Provide a description of the proposed change, including the purpose or reason for the change, the type and color of materials to be used, location on the property, and any other pertinent information required to evaluate the proposed change.

5. Required Exhibits and Supporting Documents:

The supporting exhibits or supporting documentation listed below shall accompany this architectural review application, as applicable for the proposed change. An application submitted without all required submissions will be considered incomplete. In such cases, the Architectural Review Committee's thirty (30) day review period will not commence until all required submissions have been provided. In general, an applicant shall provide all documents and exhibits required by Anne Arundel County.

- a) Paint or Stain Colors. A sample and model number of the color(s) to be used shall be provided, both for repainting or re-staining existing improvements and for structural additions, together with a list of existing paint colors on the house or appurtenant structures which will remain unchanged.
- b) Finished Materials. A description and/or sample of all finish materials to be used for the exterior surface or proposed improvements shall be provided.
- c) Site Plan. A site plan, drawn to scale, showing the location and dimensions of the proposed improvement, including orientation with respect to the property lines, unit and adjacent dwelling units shall be provided for decks, patios, walls, storage sheds, fences, major landscape changes which require approval, and structural additions to the home.

- d) Architectural Drawings and Landscape. Detailed architectural drawings or plans shall be provided for decks, storage sheds, and structural additions to the home and major landscape improvements which would change the topography of the lot or landscape plan originally provided by the builder.
- e) Photographs. The inclusion of photographs is appropriate for exterior lighting fixtures, decorative objects and similar cosmetic additions to the unit or lot.
- f) Other exhibits. Other exhibits shall be required in order to permit adequate evaluation of the proposed change. Home owners are advised to seek guidance from the Architectural Review Committee prior to the submission of an application.

6. Estimated Starting Date of Construction: _____
(After approval by the Architectural review Committee)

7. Estimated Completion Date: _____

Notes:

- a) Approval by the Architectural Review Committee shall be construed to represent that the requested alterations to lots or buildings in accordance with these plans shall not violate any of the provisions of the Building and Zoning Codes of Anne Arundel County, to which the above property is subject. Further, nothing contained herein shall be construed as a waiver or modification of any such restrictions.
- b) Where required, building permits shall be obtained prior to the start of any construction. Nothing contained herein shall be construed as waiver of such requirement.
- c) Owner understands and agrees that no work on this request will commence until written approval has been obtained from the Architectural review Committee.
- d) Owner further understands and agrees that any exterior alterations undertaken before written approval is obtained is not permitted and that the Owner shall be required to restore the property to its former condition at Owner's own expense if such alterations are made and subsequently disapproved in whole or in part. Further, Owner understands that any legal expense associated therewith shall be the responsibility of Owner.
- e) Owner agrees to give the Architectural review Committee or its representative, express permission to enter on the Owner's property at a reasonable time to inspect the proposed project, the project in progress and the completed progress.

f) Owner understands that any approval is contingent upon the completion of alterations in a workmanlike manner and in accordance with the approved plan and specifications for said alterations.

8. Owner acknowledges that he/she is familiar with the architectural review requirements and procedures for the Courts of Crofton.

9. Owner understands that the authority to perform an alteration granted by this application will automatically expire if the work is not commenced within 180 days following approval and completed within 360 days, or other time frame authorized by the Architectural Review Committee.

OWNER'S SIGNATURE: _____ DATE: _____

COCHOA USE:

Name of Approving Authority: _____

Date of Approval: _____